



**Great Oaks Career Campuses
Adult Workforce Development**
303 Scarlet Oaks Drive, Cincinnati, Ohio 45241

Transcript Request Form

Please Note: Transcript will not be released if the student has any outstanding financial obligation to Great Oaks Career Campuses.

******We can only research records from the year 2000 to Present ******

Cost is \$10.00 per course transcript (cash, check, credit card or money order).

Please allow minimum of 5-10 business days for processing.

Please Print Legibly

Date of Birth S.S.N.

Last First Middle

Street Current Phone Number

City State Zip Code

Name while Attending Graduation Year

Name of Program

Location Attended:

- Scarlet Oaks Diamond Oaks Live Oaks Laurel Oaks
 Health Professions Academy Public Safety Services

In accordance with Federal Law, records cannot be released without written consent of student.

Check All that Apply:

- _____ Total number of transcripts (\$10.00 per course transcript)
_____ Pick up
_____ Fax (Fax number: _____)
_____ Mail (Mail to address: _____)

Student's Signature Date